

TOWN OF GUILFORD SELECTPERSON'S MEETING

January 7, 2020

1. Meeting was called to order by Chairman Thompson at 7:00 p.m. Present were selectmen Kent Burdin, Peter Martell, Mike Dexter and Paul Zimmerman. David Wilson, town manager and Jeff Libby, Public Works Director, were present.
2. Motion made and seconded to approve the previous meeting's minutes. Vote was unanimous.
3. Balance sheets were distributed.
4. Scheduled Guests: None.
5. Appointments. None.
6. Miscellaneous correspondence was passed around by the town manager. No questions or comments.
7. Old Business. Tax acquired properties. The manager explained one additional tax acquired property, 19 Prospect Street, was left to deal with. It was explained that the owner of record, M. Liberatore Properties, LLC, had been notified on the impending foreclosure and has made no attempts to resolve the issue. The manager noted there are tenants/occupants in the residence. Motion was made and seconded to place the property out to bid with notice to the existing tenants that they may bid on the property. Also, it will be noted in the bid that the property does come with tenants which will be the responsibility of the winning bidder. Additionally, that the minimum bid will be \$5,000 which is to cover the town's existing liens and fees along with the Water and Sewer Departments existing liens on the property. Vote was unanimous.
8. New Business. Proposed amendments to the Town's Culvert Policy. The manager explained that the Planning Board was recommending revisions to the Policy that include a description and diagram of 'Line of Sight' distance for new driveways. Motion was made and seconded to approve the revisions as presented. Vote was unanimous.
9. Vote was made and seconded to accept the resignation of Robert McCreavy from the Town's Budget Committee. Mr. McCreavy had requested several years prior to be removed from the Committee however it hadn't taken place as of yet. Vote was unanimous to accept the resignation and thank Mr. McCreavy for his past service.
10. Fire Department. The Manager presented proposed revisions to the By-Laws that include clarification of existing By-Laws and a new section dealing with the Chief. The Manager explained that the Chief's position is a department head position and that the Fire Department overall is a department of the municipality and not a stand-alone department. The Manager feels that the Chief's position holds a higher position of responsibility that not only deals with incident command but

also a supervisory position that deals with the department's budget and how the department serves the taxpayers of not only Guilford but also surrounding communities. Other revisions deal directly with the operation of a municipal department and minor changes since the By-Laws were last visited. After discussion the decision was made to post the revisions in-house until the next regular meeting and then take action on the Manager's proposals at the next regular meeting.

The next order of business was to appoint the Fire Department's officers for the 2020 year. The manager endorsed the Chief's recommendations as per the vote of the members at their annual meeting. Motion was made and Seconded to accept the following nominations:

Fire Chief: Jeff Libby
1st Assistant: Willy Williams
2nd Assistant: Mike Perigo
1st Captain: John Douglass
2nd Captain: Keith Kendall
1st Lieutenant: Matt Blocker
2nd Lieutenant: Jake Ginn
Engineer: Donnie Woodward
Engineer: Allen Raymond
Training Officer: Pete Drummond
Safety/EMS: Magid Shahin
Secretary: Peter Martell

Vote was unanimous.

11. Executive Session – Title 1, M.R.S.A., §405 (6) (A) – Discussion on Manager's Contract. The Board voted to go into Executive Session at 7:30 p.m. and exited Executive Session at 7:55 p.m. Motion was made and seconded to leave the Manager's Salary in the budget as it was budgeted the prior year and to honor the terms of the Manager's Contract and raise the salary a total of \$2,500 on February 1st (new fiscal year) and revisit the issue on the Manager's anniversary date. Vote was unanimous.

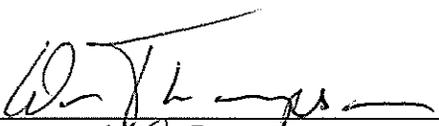
12. Manager's Report.

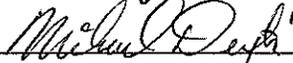
- A. The manager stated he would be away out of state from Wednesday, January 29 through Saturday, February 1st
- B. The manager welcomed a new business lessee to the C.H. Lightbody Building. Don't Worry, Bee Happy will be a tenant as of February 1st.

13. Any other business – A discussion was had on the number of street lights that have been inoperable for several months. Attempts have been made to have CMP repair the lights with apparently no effect. After discussion the manager offered to register a concern with the PUC on the issue.

14. Announcement was made by the Chair that the Budget Committee Meeting will be held on February 10th at 6:00 p.m. at the municipal building. The Public Hearing on the Budget (separate from Town Meeting) will be held on February 24th at 7:00 p.m. at the municipal building. If more than capacity attends, the meeting will be moved to the fire department.

15. It was moved and seconded to adjourn at 8:12 p.m.







Select Board of Guilford



Clerk

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