

## TOWN OF GUILFORD SELECTPERSON'S MEETING

November 5, 2019

1. Meeting was called to order by Chairman Thompson at 7:00 p.m. Present were selectmen Mike Dexter, Kent Burdin, Peter Martell, Paul Zimmerman, David Wilson, town manager, Johanna Turner, town treasurer, Jeff Libby, Road Foreman and guests.
2. Motion made and seconded to approve the previous meeting's minutes. Vote was unanimous.
3. Balance sheets were not distributed due to the earlier budget workshop.
4. Scheduled Guests: None. Jason Kishbaugh and his spouse were present. The Chair acknowledged them and allowed Mr. Kishbaugh to speak. Mr. Kishbaugh was asking about the extra money he felt he had earned for the work in the cemeteries that the town had not paid him for. The Board had made decision not to pay out the extra funds due to the work having not been proven to have been performed. Chair Thompson advised Mr. Kishbaugh the matter would be, once again, taken under advisement and the manager would follow up with a letter to his company. Mr. Kishbaugh appeared to become agitated that an immediate answer wasn't provided and threatened litigation against the town. Both the manager and Chair advised Mr. Kishbaugh that the decision had been made and there would be no further discussion.
5. Appointments. Nancy Crabtree was appointed to the Library Board of Trustees. Vote on the matter was unanimous.
6. Several items of correspondence were distributed. No questions or comments on any item in particular. Included were a notice of an upcoming Spirit of America award ceremony to take place in Guilford on November 15<sup>th</sup>.
7. Old Business. There was none.
8. New Business. A bid was opened that was received from YSS Excavating on a commercial mulcher the town had out to bid. Bid amount was \$1,680.75 with a check for that amount. Motion made and seconded to award the bid to YSS Excavating. Vote was unanimous.
9. C.H. Lightbody Building. The manager spoke about and reviewed a Municipal Plan he'd put together on the use of the Lightbody Building as a new municipal building along with space for offices for local business. The plan includes leasing space to multiple business in two-thirds of the building and also providing the Fire/EMS service with the existing municipal space on School Street. The Plan outlined various positive reasons why this is financially and economically the best use of the town's buildings, along with the goals of economic development. Supporting documentation from our auditor, RHR Smith and our town attorney, Amanda Meader along with verbal support from our

Planning Board Chair and the Maine Municipal Association was presented by the manager. After discussion (noting the supporting material had been provided to the board in the weeks prior) motion was made and seconded to move the municipal office to the C.H. Lightbody Building. Vote was unanimous. The decision was made to do a press release alerting the public in advance.

10. The manager presented a recent Bill that was passed. LD 917 allows for the increase in municipal agent fees on motor vehicle and other related registrations and a list of municipalities that have voted to increase. The manager mentioned these fees remain with the town. Motion made and seconded to raise to the limit per the Bill as of January 1, 2020. Vote was unanimous.
11. The manager distributed a list of foreclosed properties as a result of the foreclosure notices sent out on October 1<sup>st</sup> and were effective on November 1<sup>st</sup>. A total of eight parcels of the approximately 30 notices sent remain unpaid. The Board made the decision to table the matter for one month while information can be compiled as to the whether any of the remaining properties have tenants and so notification can go out to abutters that the Board will be taking action on those properties shortly.
12. Executive Session under Title 1, M.R.S.A., §406 (6) (E) – Legal Matter & Negotiations. Motion was made and seconded to enter into Executive Session at 8:12 p.m. The Board exited Executive Session at 8:29 p.m.
  - A. A motion was made and seconded to endorse the agreement as presented by the Town’s Attorney, Amanda Meader, on the matter of the Duvaltex abatement requests and assessments for the years 2018 through 2023, Vote was unanimous.
13. Executive Session under Title 1, M.R.S.A., §406 (6) (A) – Manager Evaluation. Motion was made and seconded to enter into Executive Session at 8:36 p.m. The Board came out of Executive Session at 8:50 p.m.
  - A. A motion was made and seconded that in consideration that the manager’s evaluation was found to be above average that the Board should honor the terms of his contract and increase his salary by \$2,000. In discussion the manager expressed his appreciation, however respectfully requested that the matter of the pay increase be taken up during the upcoming budget process rather than burden the current budget. The Board stated they would take the manager’s request under advisement.
14. Manager’s Report.
  - A. The Fire Department was recently awarded a safety grant from MMA.
  - B. The December meeting date for the Board will be on Tuesday the 10<sup>th</sup>.
  - C. The manager will be teaching at MCJA on December 4<sup>th</sup>.
  - D. The manager stated the town office will be seeking a new Town Clerk and have a temp beginning soon.

