

**Guilford Planning Board Minutes  
Guilford Town Office  
December 18, 2019**

**Call to Order:** The meeting was called to order at 7:00 P.M. by Chairman Holland.

**Attendance:** Matt Holland, Chairman; Richard Panciera; Clayton Griffin; and Lou Sidell, Secretary.

**Also, in Attendance:** Keith Doore, Code Enforcement Officer; Dave Wilson, Town Manager; and Darrell Miles, Miles Surveying.

**Minutes:** Minutes from the prior meeting weren't available at this time.

**Code Enforcement Officer's Report:** No report.

**Dunham Pond Subdivision, Phase II:** A letter from Craig Soderquist and Soil Report from John Pullen distributed along with updated map of the proposal. A discussion was had on the fact that these lots will be seasonal, no power at this time and the Town will not be responsible for winter road maintenance. It was noted that the road on the Dover-Foxcroft side of the development is a town-maintained road and winter access can be done from the Dover side.

There being no further questions or comments, a Public Hearing was scheduled for 6:30 p.m. on Wednesday, January 15, 2020 just prior to the regular Planning Board meeting at 7:00 p.m.

**Driveway and Culvert Policy:** Chair Holland presented an updated Policy for review and recommendations. He explained there are two reference points to be considered when creating a driveway, the middle (or 'hood ornament') location on a vehicle and the location of the driver in the vehicle.

Question was raised on whether the word 'Maine' in the heading of the Policy referred to the state or was a grammatical error and referred to the 'primary' driveway. The word 'Maine' was removed from the title.

Member Griffin moved to accept the Policy as written with the word 'Maine' removed and recommend sending to the Select Board for enactment and Member Panciera seconded. Motion passed unanimously.

**Other Business:** The manager handed out a draft letter to residents in the Summer Street area explaining that the Planning Board is working on revisions to the Property Maintenance Ordinance dealing with nuisances. After discussion the consensus was the letter should be sent as amended.

There being no further business the meeting was adjourned at 7:30 p.m.

Next meeting: January 15, 2020

David Wilson, acting recorder