

**Guilford Planning Board Minutes**  
**Guilford Town Office**  
**October 21, 2020**

**Attendance:** Matt Holland, Chairman; Ed Davis, Clayton Griffin, and Lou Sidell, Secretary and

**Alternate:** Dominic Riitano

**Also in attendance:** Keith Doore, Code Enforcement Officer; Johanna Turner, Interim Town Manager; Paul Zimmerman Selectman,

**Call to Order:** A quorum being present, the meeting was called to order at 7:02 P.M. by Chairman, Holland.

**Minutes:** Member Griffin moved to approve the minutes of September 16, 2020 and Member Davis seconded the motion. The motion carried unanimously.

**Approval of Grant Application:** Chairman Holland was presented a grant application by the Interim Town Manager, Johanna Turner and Selectman, Paul Zimmerman on behalf of the Guilford Bed and Breakfast to update their kitchen. Chairman Holland signed the application.

**Code Enforcement Officer's Report:**

- It was noted that a mobile home was sitting in the floodplain at the former Irving gas station on Water Street/
- Lucas Talbot, Wharf Road, Map 3, Lot 54-2, permit application for a 24'x32' addition to a house.
- Andre ?? River Street, permit to close in a deck, denied because it is in the floodplain.
- Whitney's Shop 'n Save, formerly IGA, permit application to close in area for a compressor near a loading dock, above the base flood elevation via an elevation certificate.
- Spring Street property shows clean up improvement.
- Cottage Street Also referred to as the "drug house" property is now empty.

**Town Ordinances Review:** Chairman Holland noted that the Planning Board is having difficulty in knowing what ordinances have been approved by the town and how to get copies of them. Interim Town Manager Turner presented the Board with a collection of ordinances at the request of Chairman Holland. The town staff has been able to pull many of them together. There was a considerable discussion regarding ordinances that were not accounted for. Ordinances discussed were: Outside Boiler Ordinance, Sign and Tower Ordinance, Zoning Board of Appeals Ordinance, Chicken Ordinance, Subdivision Ordinance, and Special Amusement Ordinance of 1979. There was also a request for a table of contents and how the ordinance should be listed. Manager Turner request the Board provide feedback on ordinances that may be missing and the estimated dates they were adopted.

Manager Turner requested copies of the Planning Board Minutes from 2018 forward. Member Sidell stated he would forward them.

It was noted that the Sign and Tower Ordinance was incorporated into the Land Use and Zoning Ordinance of 2016.

Other Business: Member Sidell inquired regarding the property next door to the Guilford Bed and Breakfast. It appears to be in violation of the Property Maintenance Ordinance at times. The Code Officer said he has discussed the issue with the tenant and they do clean it up at times.

It was also noted that there appears to be cars and or car parts in a stream across from the Town Maintenance Garage.

Adjourn: Member Griffin moved to adjourn and Member Davis seconded the motion. Motion carried unanimously. Adjourned at 8:15 P.M.

Respectfully submitted,

Lou Sidell, Secretary