

TOWN OF GUILFORD SELECTMEN'S MEETING

July 2, 2019

1. Public Hearing called to order by Chairman Thompson at 7:00 p.m. Present were selectmen Mike Dexter, Peter Martell, Paul Zimmerman, David Wilson, town manager, and guests.

The purpose of the Public Hearing was to approve a liquor license for the Piscataquis Country Club. With no comments from the floor, the hearing was closed.

2. The regular Selectman's Meeting was called to order at 7:03 p.m. Motion was made to approve the Piscataquis Country Club liquor license. Vote was unanimous.
3. Motion made and seconded to approve minutes. Vote was unanimous.
4. Balance sheets were distributed. The manager pointed out that we're beginning to utilize the TRIO budgetary system in the manner it was intended and noted that the balance sheets now show a percentage of each department's expenditures thus far.

Scheduled Guests: Robert Young and Todd Lyford of the Sheriff's Department were in attendance to have a conversation on the medical building the town owns and is currently vacant. The S.O. is interested in leasing (or possibly purchasing) the building to house the patrol division and ultimately the dispatch center. The Board expressed its willingness to have the S.O. be housed at this location. After discussion it was decided the Board will hold a future workshop to determine options for the S.O. and present these offers to them for decision.

5. Several items of correspondence were copied and included in Board packets.

(Correspondence includes Agenda Items #5 - #8)

9. PIKE Industries. A bill for work previously done prior to the new manager being hired was discussed as there were concerns on portions of the work performed. The Board was satisfied that after talks between the current manager and representatives of PIKE that the bill should be paid and PIKE will return if any additional issues arise from the completed project. A motion was made to pay PIKE Industries the balance of \$11,396.76. Discussion was then held as to the project for this year. The manager suggested that in light of the Road Study that the Town is looking to perform, rather than pick a street in one particular neighborhood possibly the Library Road, which benefits the entire community, should be next to repair. The Board agreed and after discussion it was determined that PIKE Industries in conjunction with the town public works department would repave Library Road, minus the library driveway however this would also be looked at. PIKE provided a cost estimate of \$48,300.00 for Library

Road. The manager stated the summer project would be taken from the Summer Roads account however asked permission to use the Infrastructure Reserve Account if funds became tight. Motion made and vote was unanimous to allow this.

10. Internal Controls Policy. The manager asked if anyone had questions or concerns on the draft passed out at the last meeting. With no questions or concerns the chair asked for a vote. Motion to adopt the Internal Controls Policy as written was made and vote was unanimous.

10(A) A Catering Permit. The Red Maple Inn submitted a permit to serve alcohol during the River Festival event. Selectman Zimmerman recused himself from this agenda item. Motion was made to approve the permit. Vote unanimous.

11. Recreation Areas. The manager stated that after dusk there has been an increase in vandalism to the area's fencing. It has been repaired multiple times only to be vandalized again continuously. After discussion the decision was made to have local police and sheriff's department enforce a dusk curfew at the recreation areas. The second concern was the tree growth at the tennis courts and that the roots are beginning to damage the edging. Decision was made to have Jeff Libby remove the trees that are causing damage.

12. Bid Openings for Preliminary Road Study. Three bids were received:

- a. A.E. Hodsdon - \$5,000-\$5,500
- b. James A. Sewell Co. - \$5,945.00
- c. Plymouth Engineering - \$27,327.00

Motion to accept A.E. Hodsdon's bid amount. Vote was unanimous.

13. Winter Plowing Contract. The manager had met with the current contractor, Lawson's Landscaping, and had received a three year cost to maintain the contract with the first two years at \$119,220.00 and the third year cost at \$125,181.00. After discussion the decision was made to enter into a new 3-year contract with Lawson's for the above referenced pricing for winter snow removal. The manager to draft a contract for both parties to sign.

14. Library News – The manager read an e-mail from Heidi Dow outlining goings-on at the library this month.

15. Appointments – Dale Tomlin was re-appointed as Patrol Constable for the Guilford Police Department.

16. Manager's Report. The manager provided an update on the budgetary process and the progress being made. The manager asked the Board's permission (and was granted) to move Library monies from the Maine Community Foundation to Camden National Bank where it would earn more interest. The manager received permission to maintain his retirement account he had when serving with Howland

at no increased cost to the Town of Guilford (approved). A discussion was had as to the town office remaining open the day after July 4th as the state had declared this a 'holiday'. Decision was made to remain open and if customer count is low to possibly close early.

17. Executive Session. Motion was made to enter into Executive Session under Title 1, M.R.S.A., §405 (6) (D) for the purpose of discussion on town agreements. Vote was unanimous at 8:24 p.m. The Board exited Executive Session at 8:45 p.m. A motion was made to turn the Town of Willimantic's tax and treasury services back to the Governing Body of Willimantic as of August 1, 2019. Vote was unanimous.

18. Any Other Business – Chair Thompson asked that Board members review the List of Assessments that was part of their packets and before next year's commitment should note any concerns that should be addressed by the Town's contracted assessor.

19. It was moved and seconded to adjourn at 8:51 PM.

Selectmen of Guilford

Clerk