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Guilford Planning Board

MINUTES

Guilford Town Office

May 21, 2014

Attendance: Members present: Matt Holland, Chairman; Robert Elliot, Richard Panciera, Martha Ward, and Lou Sidell - Secretary - Quorum present: Alternate present: Ed Davis - First Alternate, Clayton Griffin - Second Alternate.

Meeting called to order at 7:04 P.M.

Also present: Keith Doore, Code Enforcement Officer

Minutes: Member Elliot moved to approve the minutes of April 16, 2010 with the following corrections – Clayton Griffin’s permit should read Map 16 Lot 36 and Michael Chase’s permit should read Map 15 Lot 47. Member Griffin seconded Motion carried unanimously.

Code Officer’s Report: For the board’s information, CEO, Keith Doore, submitted the following report on permits that he has issued:

o Doloris Curtis, Map 2, Lot 40, 42 Guilford Center Road, Replace a 12’ x 6’ room with a 14’ x

18’ addition

o Maine Highland Federal Credit Union, Map 12, Lot 17, 23 Hudson Avenue, permit for a free standing sign.

A status report was provided regarding the property on Guilford Center Road, Map 2, Lot 41-6. It was noted that the owners have until the end of May to clean up the site and until the end of June to install a culvert and till the end of July to install a slab for the mobile home.

Comprehensive Plan Update: Chairman Holland gave the Board a brief update on the meeting with Board of Selectmen in which he made a presentation regarding the progress on the Comprehensive Plan and also requested an opportunity to have more time at a Selectman's Workshop type meeting to go over some of the elements of the plan in more detail and also to request the Selectmen to assist in setting goals and objectives and providing some additional data or information. All in all, the meeting with the Selectmen seemed to have gone well.

Draft revised Permit Application: Member Sidell provided a draft Permit Application and Permit form for the Board and CEO to review. CEO Doore stated that the current application already provides most of the information included in the draft. Other members of the Board agreed to review the document and develop comments or recommendations for the next Planning Board meeting.

MMA Planning Board Workshop: Member Sidell gave a brief overview of the May 13th MMA Planning Board Workshop that he and Alternate Davis attended in Brewer. The workshop highlights included the Freedom of Access Act, meeting notices, right to know

laws, emergency meetings, executive sessions, conflict of interest, and variances It was noted that MMA's Workshop for Planning Boards is to be held in Skowhegan on April 30

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and in Brewer at Jeff's Catering on May 13

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Adjourn: Member Ward moved to adjourn and Member Elliot seconded the motion. Motion carried unanimously.

Meeting adjourned at 8:45 PM.

Respectively Submitted,

Lou Sidell, Secretary