

TOWN OF GUILFORD SELECTMEN'S MEETING

February 6, 2007

1. Meeting called to order by Chairman Bill Thompson at 7:00 PM. Present were selectmen Kent Burdin, Michael Dexter, Rick Lander, and Pete Martell, and guests Sally Pearson; Firemen Jeff Libby, Baxter Stone, Chief Mike Nichols, Keith Kendall, Maged Shahin, Willy Williams, and Allen Emerson; and from the Library Trustees, Danielle Gioia, Lisa Martell, Janie Lander, Dodie Curtis, Sheila Thompson, Alvin MacDonald, Pat Littlefield, and Mary McReavy

2. Motion made by Lander, seconded by Martell, to approve minutes of previous meeting. Unanimous.

3. Balance sheets distributed.

4. Chairman Thompson welcomed the guests and then addressed the Library Trustees, reiterating the discussion from the January meeting, adding that the selectmen were not attempting to micromanage the library, but rather to initiate a dialogue as to whether or not it made sense for the library to become a town department. Dodie Curtis spoke for the trustees, outlining recent changes at the library and questioning what would happen with their endowment funds and what would the trustees' role be if the library did become a municipal department. Manager replied that the endowment monies currently administered by Maine Community Foundation should remain in place and designated the same as before, and stated that the trustees' supervisory role would also remain the same. There is no desire for the selectmen to develop library policy and run day to day operations. Changes would be in the areas of insurance, audit, and minimal oversight. Dexter asked the trustees which setup they felt would best benefit the library. The trustees agreed to become a town department subject to the manager investigating all the requirements to accomplish this and the town meeting vote going along accordingly.

5. Chairman Thompson then called on Fire Chief Mike Nichols to ascertain the Fire

Department's opinion on becoming a municipal department rather than remaining incorporated. Nichols mentioned that there was some apprehension among the members as they felt there may be a loss of control over their operations, although stating they basically operated as a town department now. Lander expressed some concerns about lack of department voting on purchases and lack of communications. The discussion then turned to issues similar to those in the library scenario: dealing with insurance matters, coverage gaps, bookkeeping, audit, and budget concerns. Most all concerns were addressed and most likely resolved. The members of the fire department present agreed to bring the matter to a vote at their next meeting.

6. Selectmen were reminded of the upcoming Budget Committee meeting on February 12th at 7:00 pm at P.C.H.S.

7. Manager gave an update on the progress toward applying for a CDBG Housing Assistance Grant. The Public Hearing was held and was very well attended with over forty pre-applications turned in to date.

8. On a motion from Lander with a second from Dexter, it was unanimously voted to set the delinquent tax interest rate at 12%.

9. Manager explained that a tax cap override would again be required at the town meeting if this years' budget increased over the set amount prescribed in LD-1.

10. Pole permit signed for Blaine Avenue.

11. On a motion from Dexter, seconded by Martell, it was unanimously voted to renew the town's septage contract with Patterson Brothers.

12. Lander moved that the appointments for Fire Department Officers be tabled until next meeting. Seconded by Martell; unanimous vote.

13. On a motion from Lander, seconded by Dexter, it was unanimously voted to give Joshua Hansen an Emergency Red Light Permit.

14. Lander moved that the board go into executive session for the purpose of discussing employee pay, as per MSRA ss 405 (6)(A)&(D). Seconded by Dexter and the vote was unanimous. Executive session began at 8:46 PM. Lander moved and Dexter seconded to leave executive session. Unanimously exited session at 8:52 PM. Lander then moved to give all hourly employees an increase of fifty cents per hour and an annual increase of \$1500.00 for the manager. Seconded by Dexter; unanimous vote. Martell then requested that manager develop an employee evaluation form to be used at set intervals to provide feedback to employees.

15. Manager presented annual budget for selectmen review and comment. Following comment and adjustment, the selectmen adopted a budget to present to the Budget Committee on February 12th.

16. There being no further business, Lander moved the meeting be adjourned. After a second by Dexter, the meeting was adjourned unanimously at 9:53 PM.